

**Minutes of the Meeting of Stradbroke Parish Council
held at All Saints Church on Monday, 12th July 2021 @ 7.30pm**

Present: Mandy Allen, Debbie Cotton-Soares, James Hargrave, Kamal Ivory, Velda Lummis, Susan Loxton, Toni Wisbey

In Attendance: Odile Wladon (Clerk), Cllr Flatman, Cllr Gould and 5 members of the public

Item Ref	Description
21.07.1	<p>Chairman's welcome</p> <p>(a) The Chairman welcomed everyone back to the first in person meeting since March 2020.</p> <p>(b) All persons present were asked to wear a mask at all times unless speaking at the meeting.</p> <p>(c) A reminder was given that the meeting would be streamed live on the Council's Facebook page. The video of the meeting would be available for repeated viewings on the Facebook page, anyone speaking at the meeting was deemed to have given consent to being recorded.</p>
21.07.2	<p>Apologies for Absence:</p> <p>(a) Apologies were received from Maureen John, Antony Bush and Russell Ayling. Note: RA and AB were present via a video link but took no part in voting.</p> <p>(b) Councillors voted to accept these apologies.</p>
21.07.3	<p>Declarations of Interests:</p> <p>(a) There were no Councillors' Declarations of Local Non-Pecuniary Interests</p> <p>(b) There were no Councillors' Disclosable Pecuniary Interests in subsequent agenda items</p>
21.07.4	<p>Dispensations: There were no requests for dispensation.</p>
21.07.5	<p>Council Vacancies:</p> <p>(a) Councillors noted no election has been called to fill the vacancy following the resignation of Jeremy Fox.</p> <p>(b) There were no applications for co-option to review.</p>
21.07.6	<p>Appointment of Vice Chair</p> <p>Councillors voted to appoint Susan Loxton as Vice Chair of the Parish Council</p>
21.07.7	<p>Appointment to Committees/Working Parties/Representative Bodies</p> <p>(a) Councillors approved appointments to the following:</p> <ol style="list-style-type: none"> 1. Risk Assessments: <ol style="list-style-type: none"> 1.1. Community Centre Play Park - SL 1.2. Fitness Track - VL 1.3. Westhall Play Park - KI 1.4. Cemetery - MA 1.5. Permissive Path - MA <p>(b) Councillors noted that the following working parties are in place at the moment:</p> <ol style="list-style-type: none"> 1. Broadband (task and finish group) 2. Highways (task and finish group) 3. Climate Change <p>(c) Councillors agreed to the establishment of a new working party: Ivy House</p> <p>(d) Councillors noted that all Terms of Reference will be reviewed following the outcome of the Government consultation on remote meetings.</p>
21.07.8	<p>Minutes:</p> <p>Councillors reviewed and approved the minutes as a true record of the business conducted</p>

Item Ref	Description
	at the annual meeting held on 4 th May 2021.
21.07.9	<p>Public forum: A member of the public spoke in support of planning reference DC/21/03586 A member of the public spoke against planning reference DC/21/03586</p>
21.07.10	<p>County Councillor Gould:</p> <ul style="list-style-type: none"> • Introduced himself following his recent election to the County Council, has had a career largely in local government and also serves as a portfolio holder for MSDC. • Has received many emails concerning highways issues .Is putting together a list of known problems within the division. Has obtained views from the parishes and officers to see where the lists vary or are similar. Some matters have been dealt with or are more difficult. It is the intention to prepare a statement of common ground to highlight all the issues and how they can be addressed and an idea of timescales. • With regards to Stradbroke: Cllr Gould, the Clerk and an engineer from highways met and visited some of the areas of concern within the parish. The intention is to get problems understood and cleared where possible. • The contract with Kier for highways works will be coming up for renewal in 2 years and the tender process has commenced. Cllr Gould is interested in hearing observations on how the current contract works, both positive and negative. • The County Council will be undertaking a countywide review of HGV routes – there will be a community consultation process. It is expected that there will a questionnaire issued shortly and Stradbroke is encouraged to submit views. • The industrialisation of agriculture may also be looked at as part of the review as this is an issued that affects many rural communities. • A question was raised concerning the proposed launch of Cassius service. It is proposed to install technology into homes to assist independent living. Concerns were flagged that money and resources are needed to ensure that this is accessible to all as wifi is not always affordable. <p>District Councillors Flatman</p> <ul style="list-style-type: none"> • Upgrading of the leisure centres is complete. • Free swimming with U16s is to continue through summer holidays, although spaces will need to be booked due to COVID restrictions. • MSDC have acquired office space in Eye adjacent to the library. • Locality budget is open for applications.
21.07.11	<p>Planning:</p> <p>(a) Councillors reviewed and approved the following responses to planning application consultations: DC/21/03658 – Erection of single storey side and rear extensions.. canopy to front, extension of existing dormer, render finish to existing brickwork, new windows, remodelling and landscaping. Windrush, New Street, IP21 5JG SUPPORT DC/21/03586 – Retention of change of use of land to domestic use for erection of chicken and duck runs, allotment plots for wild flowers and vegetables 2no. green houses, earth closet toilet, a shed, a lean to pony shelter, wild flower meadow, monofilament wind break netting and clay oven building using existing vehicular access. Land adjacent The Cottages, Pixey Green IP21 5NH OBJECT – recommend refusal</p> <p>(b) Councillors noted that comments were submitted to MSDC under delegated authority since 4th May meeting for the following planning applications:</p>

Item Ref	Description
	<p>DC/21/02839 – Land adjacent to West Winds, Drs Lane OBJECTION submitted as the application did not comply with Policy STRAD16.</p> <p>DC/21/02047 – Barley Brigg Farm, Laxfield Road : reconsultation – comprehensive comments submitted OBJECTING to the application as per previous decision of the council.</p> <p>(c) Councillors noted the outcome of planning decisions reached by MSDC:</p> <p>DC/21/01507 – Quince Cottage IP21 5NE GRANTED</p> <p>DC/21/02070 – White House, IP21 5HR GRANTED</p> <p>DC/21/02715 – Three Corners Yard IP21 5NQ GRANTED</p> <p>DC/21/01462 – Red House Farm, Pixey Green GRANTED</p> <p>DC/21/01692 – Watermeadow Lodge, Neaves Lane GRANTED</p> <p>Appeal: Barley Green Garage DISMISSED</p> <p>(d) Other Planning Matters:</p> <p>Councillors noted that</p> <ol style="list-style-type: none"> i. DC/20/05917 - Land To The South Of New Street. Approved at committee meeting on 7th July. The S106 agreement will be reviewed with the developer and MSDC to ensure that the community benefit requirement is fulfilled. ii. Wilby Neighbourhood Plan has been adopted following a successful referendum.
21.07.12	<p>Monthly Finance reports:</p> <p>(a) Councillors noted Account Balances at 30th June 2021 – as per the schedule appended to the minutes in the minute book.</p> <p>(b) Councillors noted payments made since May 2021 to fulfil contractual obligations or in accordance with the scheme of delegation.</p> <p>(c) Councillors approved the payments to be made in accordance with the schedule appended to.</p> <p>(d) Councillors noted the receipts received in the May & June 2021.</p> <p>(e) Councillors reviewed and approved a grant application from Stradbroke & District Bowls Club for £500.</p>
21.07.13	<p>2020/21 Year end Accounts</p> <p>Councillors approved the CIL return for 2020/21 = NIL spending in 2020/21</p>
21.07.14	<p>Parish Council Policies & Council Documents</p> <p>The following policies were reviewed and approved by Councillors.</p> <p>(a) Financial Regulations</p> <p>(b) Standing Orders – revised as follows:</p> <ol style="list-style-type: none"> i. Remove reference to coronavirus legislation ii. 1(b) remove suspension – all motions must again be proposed and seconded iii. 3t(viii) – remove standing order, note in the model – no longer required.
21.07.15	<p>Clerk’s Report</p> <p>(a) Stradbroke Sports & Community Centre:</p> <ul style="list-style-type: none"> • A meeting took place with representatives of the community centre committee. The notes from the meeting are appended to the minutes. • A request for a meeting to discuss the draft constitution for the proposed CIO was refused therefore concerns the Parish Council has with the draft were presented at the Centre’s AGM. An update is awaited on whether any amendments have been made to the draft following the comments at their AGM. <p>(b) Health Centre:</p> <ul style="list-style-type: none"> • Manning & Woods were asked to visit to check that the taps are reaching the required temperature.

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	<ul style="list-style-type: none"> • Guidance on how to test the temperatures will be produced for the surgery staff. • Two lights in the reception and dispensary area will be replaced as they are faulty. • Two of the remaining water heaters may need replacing soon, and a request has been made for a deeper sink for hand washing with a mixer tap to be installed at the same time in the treatment room. • The negotiations on the Lease are progressing after a delay. <p>(c) Land Registration:</p> <ul style="list-style-type: none"> • The Community Centre Trustees will be discussing the matter of the ownership of the tennis courts at their next meeting on 13th July. • No update has been received from the solicitor regarding all other land registration. <p>(d) Energy Audit : The possibility of installing solar car ports is being investigated but no update is available at this meeting.</p> <p>(e) Electric Charging Points – no update for this meeting.</p> <p>(f) Grit bins – the Clerk has not been able to produce a report for this meeting.</p> <p>(g) Matters for information: A request for additional “no dog signs” at Westhall was reviewed and the cost of this will be brought to the August meeting.</p>
21.07.16	<p>Risk Assessments: Councillors to note that the ROSPA inspections are booked and to note any issues raised concerning:</p> <ul style="list-style-type: none"> (a) Westhall play park – some litter. (b) Community Centre play park (c) Fitness Track (d) Permissive Path – VL cut back the shrubs near the entrance to the cemetery (e) Cemetery
21.07.17	<p>To receive updates and reports from Committees, Representatives and Working Parties:</p> <ul style="list-style-type: none"> (a) Committees: No committee meetings have taken place since May. (b) Community Centre representatives: Trustees commented on the proposed constitution and the comments that have been raised at council meeting. (c) Working Groups: <ul style="list-style-type: none"> • Highways – the Clerk met with an officer from County Council and Cllr Gould to review issues in the Parish and areas of concern with highways and drainage matters were highlighted. • Broadband – a new rep from County Broadband has addressed the working party and updated them on the status of the bid. The company are still continue to collect interest. Once this phase is over a decision will be made on whether to continue. If a decision is reached to continue a design phase will commence. County Broadband have confirmed they can use the existing ducts and poles. • Youth Council – no update at this meeting • Climate Change <ul style="list-style-type: none"> ○ Councillors reviewed the aims and objectives of the Group and agreed that any comments on this should be submitted to TW as soon as possible. ○ SPC Climate Change Group funding proposals Suffolk Wildlife Trust and Suffolk Bird Group have a scheme to donate 6 swift boxes plus a swift sound system in Suffolk villages and to give expert advice. This is part of their role in protection of Suffolk wildlife which is under threat. In the case of swifts it is from loss of breeding habitat and (partially unpredictable) variations in weather patterns from climate change from global warming. Swifts

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	<p>are one of the birds we can help by increasing numbers by providing more safe breeding. Having the swifts in the village will also provide enjoyment, well being, education and interest in natural wildlife for villagers of all ages, especially children. We propose to install the 6 boxes on a prominent building in the village. The equipment is free, but I am hoping the Parish Council will provide the cost of installation by a builder.</p> <p>Councillors approved the proposal in principle subject to the cost being approved prior to any work being undertaken.</p>
21.07.18	<p>Action Plan & Guide Councillors reviewed and approved the updated Parish Council Action Plan and Guide.</p>
21.07.19	<p>Correspondence</p> <p>(a) Tabled: Councillors to note any correspondence tabled at the meeting.</p> <ul style="list-style-type: none"> • SALC has been asked to forward on this information – we have created a dedicated webpage. In 2022, Her Majesty The Queen will become the first British Monarch to celebrate a Platinum Jubilee, seventy years of service, having acceded to the throne on 6th February 1952 when Her Majesty was 25 years old. There will be year-long Platinum Jubilee celebrations throughout the United Kingdom, the Commonwealth and around the world as communities and people come together to celebrate The Queen’s historic reign. Throughout the year, Her Majesty and members of the Royal Family will travel around the country to undertake a variety of engagements to mark this historic occasion culminating with the focal point of the Platinum Jubilee Weekend in June – one year from today. An extended bank holiday, from Thursday 2nd to Sunday 5th June, will provide an opportunity for communities and people throughout the United Kingdom to come together to celebrate the historic milestone. Across the four days the celebrations will include public events and community activities, as well as national moments of reflections on The Queen’s 70 years of service. Councillors agreed that this should be an agenda item for the August meeting. • As part of our year-long Close the Gap programme, we're delighted to announce that our Community Hedge Fund is now open for applications. We will be awarding grants of up to £2,500 for volunteer Tree Wardens and community groups to plant new hedgerows, hedgerow trees and to gap up existing hedgerows in rural and urban areas across England this winter. Councillors were asked to submit any ideas on locations before the August deadline. <p>(b) Emails: Councillors to note correspondence previously circulated:</p> <ul style="list-style-type: none"> • SALC weekly bulletins • COVID 19 & ICS Briefings
21.07.20	<p>Date of the next meeting: 9th August 2021. Items for the July agenda should be submitted to the Clerk by 30th July 2021</p>

Meeting closed at: 9.35pm

Signed: _____

Date:

Notes of meeting held 19th May 2021 @ 7pm between representatives of Stradbroke Sports & Community (SSCC) and Stradbroke Parish Council (SPC)

Present: SSCC: Jane Merritt, Julia Nowell, Nick Stones
 SPC: Russell Ayling, James Hargrave, Odile Wladon

Purpose of meeting

James Hargrave and Jane Merritt met in June 2020; one of the outcomes of that meeting was to arrange for representatives of both organisations to meet and discuss the relationship between SSCC and SPC and to agree a way forward.

A brief outline of suggested topics was circulated by Jane Merritt ahead of the meeting and included:

- Communications - How we communicate with each other.
- Collaboration - How we can work collaboratively for the good of our Village.
- Commitment - How we commit to building respect between our two organisations.

Brief discussion notes

- It was agreed that the relationship can be awkward with a lack of trust on both sides.
- "Politics" can often get in the way of a positive working relationship.
- Misinterpretation of intentions could arise from communication via email. The matter of the ownership of the Tennis Courts was cited as an example of this.
- As guidance has been received from the Charity Commission, the matter of the ownership of the Tennis Courts will be discussed and finalised at the next appropriate SSCC committee meeting.
- SSCC representatives explained why they felt a new constitution was required given the size of the current committee and other matters raised regarding some of the current Trustees.
- A matter regarding the consultation on the proposed constitution for the new CIO was raised and the following points were noted:
 - The proposed conversion to a CIO and new constitution will be an agenda item at SSCC's AGM. The AGM is scheduled for 21st June 2021 as SSCC has had advice that the AGM must take place by 30th June.
 - The draft constitution was not received by SPC until after its last meeting and the Council is unable to meet again until July 2021, therefore the Councillors will not have had an opportunity to review the draft constitution prior to the SSCC AGM. The implications of this were discussed.
- It was noted that any transfer of land to SSCC must take place before the charity is wound up and its assets transferred to the proposed CIO.
- All agreed that the discussions that had taken place at this meeting were a positive way forward.

Agreed outcomes

1. Email correspondence will be kept to a minimum.
2. Face to face meetings between representatives of both organisations was the agreed forum to discuss major matters and relay information; an example of a topic for a future meeting would be the outcome of Trustees' discussions on the land ownership matter.
3. The SSCC and SPC representatives present agreed that the following proposal from the meeting would be put forward by Jane Merritt to SSCC Trustees:

Given the potential difficulties that could arise from the Parish Council's inability to review the draft constitution before the SSCC AGM, it is suggested that the AGM should take place as scheduled but that any discussion on the CIO should be moved to a general meeting to be arranged for a later date so that the PC can respond to the consultation.

Meeting closed at: 8pm