

**Minutes of the Meeting of Stradbroke Parish Council
held at the Court House, Stradbroke
on Monday, 11th April 2022 starting @ 7.30pm**

Present: Russell Ayling, Antony Bush, James Hargrave, Kamal Ivory, Maureen John, Velda Lummis, Susan Loxton, Toni Wisbey

In Attendance: Odile Wladon (Clerk), Cllr Flatman and 5 members of the public

Item Ref	Description
22.04.01	<p>Chairman's welcome</p> <p>A reminder was given that the meeting would be recorded and the recording may be published on the council's website, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.</p>
22.04.02	<p>Apologies for Absence</p> <p>(a) Apologies were received from Mandy Allen and Helen Long. (b) Councillors voted to accept the apologies.</p>
22.04.03	<p>Declarations of Interests</p> <p>(a) Declarations of Local Non-Pecuniary Interests received: Susan Loxton: DC/21/04083 – near neighbour, will abstain from voting (b) There were no Disclosable Pecuniary Interests in subsequent agenda items</p>
22.04.04	<p>Dispensations: None were received.</p>
22.04.05	<p>Council Vacancy: Councillors noted that no applications for co-option have been received.</p>
22.04.06	<p>Minutes: Councillors reviewed and approved the minutes as a true record of the business conducted at the meeting held on 14th March 2022</p>
22.04.07	<p>Reports from County & District Councillors</p> <p>(a) County Cllr Gould sent apologies and a report was circulated ahead of the meeting.</p> <p>(b) District Cllr Flatman – a report had been previously circulated and the following questions were raised:</p> <ul style="list-style-type: none"> • Is the Council making arrangements to contact those who don't have access to online services to be able to complete the landlord survey? Cllr Flatman noted that tenants who do not complete the online form will be sent a survey by post. • Questions were asked about recycling – are MSDC considering bringing in kerb side collections for glass which would help those unable to get to bottle banks and what will happen to the food waste when the proposed new collection comes in? Cllr Flatman will look into these matters and report back. • What is happening with the vacant garages at Westhall? Cllr Flatman will look into this and report back. • What are the implications of the proposed temporary HGV ban in Eye on other areas and when does this start? And have the implications of longer journeys by HGVs been considered, in particular in the context of Suffolk claiming to be a Greener County? Cllr Flatman will liaise with Cllr Gould and report back.
22.04.08	<p>Public forum:</p> <p>A member of the public asked whether the Council will go back to live streaming their meetings? The Chair advised this would be added as an agenda item for the next meeting to allow a debate on the matter to take place.</p>

Item Ref	Description
22.04.09	<p>Planning:</p> <p>(a) Councillors reviewed and approved a response to the following planning applications: DC/22/01567 – tree works in a conservation area: fell 1 cherry overhanging the neighbouring premises. Passmore Weeks & Richardson, Church Street IP21 5HS Councillors voted to OBJECT to this application and recommend pruning of the tree rather than felling as there was no valid reason given for this action. DC/21/04083 – APPEAL relating to outcome of Section 73 application (DC/21/02839) for removal of condition 3 (pedestrian access). Land adjacent to West Winds, Doctors Lane. Councillors agreed that there was no evidence submitted to change the original decision to oppose the removal of condition 3, this comment will be submitted to the Planning Inspectorate.</p> <p>(b) Councillors noted the outcome of planning decisions reached by MSDC: DC/21/06895 – Land off Laxfield Road IP21 5JS GRANTED DC/22/01061 – 10 Eastlands, Stradbroke IP21 5JA GRANTED</p>
22.04.10	<p>Finance:</p> <p>(a) In Month:</p> <p>(i) Councillors noted account balances at 31st March 2022 as: Current: £10,333.25 Deposit: £56,041.62</p> <p>(ii) Councillors approved the payments to be made as per the schedule appended to the minutes. Councillors requested that the Clerk investigate a new phone contract for the Clerk as the current phone will soon be obsolete.</p> <p>(iii) Councillors noted that following receipt of a CIL payment and the first precept instalment the Clerk had transferred £40,000 from the current account to the deposit account to maximise the credit interest available at the current time.</p> <p>(iv) Councillors noted the receipts received during the month as per the schedule appended to the minutes.</p> <p>(v) Councillors approved the final virements from the reserved accounts for the year 2021/22 as per the schedule appended to the minutes.</p> <p>(b) Year End:</p> <p>(i) Councillors reviewed the internal audit report and noted there were no audit points to follow up. Councillors welcomed the comprehensive report and thanked the Clerk in the work over the year.</p> <p>(ii) Councillors reviewed and agreed responses to Section 1 of the AGAR for 2021/22.</p> <p>(iii) Councillors reviewed and approved the year end accounts and explanation of variances, noting that due to COVID issues the Finance Committee had met online as a working party to fully review the accounts and variances.</p> <p>(iv) Councillors reviewed and approved Section 2 of the AGAR for 2021/22.</p> <p>(v) Councillors approved the CIL return for 2021/22.</p> <p>(vi) Councillors noted the dates of the period for the exercise of public rights will be 6th June to 15th July.</p> <p>(vii) Councillors noted there was no change to the Asset Register and the current version will be published on the Parish Council website.</p> <p>(viii) Councillors agreed that a VAT reclaim of £3,025.83 should be submitted.</p>
22.04.11	<p>Land Registration</p> <p>Councillors noted that:</p> <p>(a) As per the agreement reached at the March 2022 meeting, the following email was sent to the Trustees of the Stradbroke Sports and Community Centre</p>

Item Ref	Description
	<p>Dear Gillian</p> <p>I write further to your email dated 11th March. Councillors reviewed this email at the meeting held on 14th March and agreed the following:</p> <ul style="list-style-type: none"> • The Clerk should circulate two document packs, one containing the correspondence with homeowners (redacted in accordance with GDPR), the second the correspondence between the Parish Council and Suffolk County Council regarding the drain at the fire station site. Both of these are attached. • Councillors have asked me to reiterate to SSCC Trustees that the Council will only be transferring the land it obtained in the "swap" with Suffolk County Council, all other land will remain in the ownership of the Parish Council and a lease or licence will be issued to the Community Centre for the use of the remaining area, to allow for the continued operation of the Tennis Courts. • Councillors understand that the next scheduled SSCC Committee meeting will take place after the Parish Council's April meeting. • Councillors require a "yes or no" resolution to this issue as soon as possible and therefore they require a <i>"yes - SSCC Trustees require the parcel of land marked in blue on the 1972 conveyance document"</i>, or <i>"no - SSCC Trustees do not require the parcel of land marked in blue on the 1972 conveyance document"</i> response from SSCC Trustees to be submitted by 29th April to allow it to be included on the agenda of the May Council meeting which is scheduled for 9th May. • Councillors resolved that should no definitive response be received by the May meeting the Council will instruct the Clerk to commence the process of registering the land to the Parish Council. <p>Thank you.</p> <p>(b) Councillors noted that during a recent meeting, SSCC Trustee representatives asked whether the Parish Council could "gift" the remainder of the tennis court land to the Charity. The Clerk and Chair confirmed that the Trustees were informed that Councillors have discussed this at length and have agreed to transfer only the land obtained in the swap, all other land would remain in the ownership of the Parish Council.</p>
22.04.12	<p>Clerk's Report</p> <p>(a) Health Centre</p> <ul style="list-style-type: none"> (i) Repairs were carried out to the reception area door closer and frame. (ii) Quotes are still awaited to clear the shrubs at the front of the building to allow for further investigations into alternative solutions to the water pooling on the car park at the front. (iii) Still outstanding: Quotes will be obtained from companies to resurface a section of the car park which has dipped and allows pooling of water. <p>(b) Highways: the Clerk is seeking information on the temporary TRO in Eye which is a provision for an 18 month ban on HGVs in residential areas of Eye. The proposal is to determine what the impacts of this would be in surrounding areas ahead of a decision as to whether to make this ban permanent.</p> <p>(c) Play parks & fitness equipment: Work is underway on the maintenance of the play parks and playing field.</p> <p>(d) Footpath & Tree Wardens: due to COVID, the meeting has yet to take place and will be scheduled for after the Easter weekend.</p> <p>(e) Chapel: Councillors reviewed and approved a revised tender document to be sent out to potential contractors.</p>

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22.04.13	<p>Updates and reports from Committees, Representatives and Working Parties:</p> <p>(a) Committees <u>Planning & Personnel Committees</u>: have not met since the last meeting <u>Finance Committee</u>: due to COVID issues the committee was unable to meet in public as a full committee and met as a working group to fully review the year end accounts and associated documents.</p> <p>(b) Community Centre representative: KI reported that the Trustees would be meeting the following evening. Ahead of the meeting the Chair had circulated the following: A note notifying Trustees that the Clerk had confirmed that the recent contact with the Charity Commission had been initiated by the Commission not the Council. Also circulated as part of the Chairman’s report was a note concerning a meeting with the Parish Council in which disappointment was expressed that the Parish Council had given verbal support for the club room extension but did not declare that the Council would be willing to give any CIL contribution in the future. RA & JH stated that their recollection of the meeting was different and would be covered under item: 22.04.16</p> <p>(c) Working Groups</p> <p>(i) Broadband – County Broadband have sent out letters confirming the build phase may be commencing soon, a meeting will be arranged with them and the working party.</p> <p>(ii) Youth Council – a meeting will be set up at the High School once the current recommendations in Suffolk regarding school visits are lifted.</p> <p>(iii) Community Asset – a meeting has yet to be arranged.</p> <p>(iv) Climate Change: TW reported that Stradbroke Community Land Trust has agreed to work with Stradbroke Parish Council on the Eastern New Electric project and has sent in the registration form to Community Works for this purpose.</p>
22.04.14	<p>Energy Project – Wilby Road The medical practice requires more information regarding the solar panel project and the Clerk passed on the company contact information, an update is awaited.</p>
22.04.15	<p>Platinum Jubilee</p> <p>(a) Maria Smith has accepted the nomination to be the torch bearer for Stradbroke as part of the Festival of Suffolk.</p> <p>(b) Queens Green Canopy - SSCC have applied for 420 saplings to plant on two areas of land as part of the project, future maintenance of the trees is under consideration.</p>
22.04.16	<p>CIL/PIIP</p> <p>(a) Councillors noted that a revised PIIP and PIIP implementation plan will be available for review at the May meeting.</p> <p>(b) A meeting took place between Parish Council and SSCC representatives to discuss the outcome of the consultation recently undertaken by the SSCC on the proposed plans for expansion.</p> <p>Councillors noted the following:</p> <ul style="list-style-type: none"> • There are 4 options being considered. • Two appear to be more popular than others. • One option is to remove the current changing rooms; this would only be possible if the proposal in the PIIP for a Sports Pavilion was progressed. • It was discussed that if the Parish Council moved forward with looking at the viability of a Pavilion this would support what SSCC is potentially looking at with regards to reusing the existing space.

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	<ul style="list-style-type: none"> • If the Council explores the idea of a pavilion at this stage, this would lead to joint working on the basis that the pavilion project would then support the next phase being the work on the Community Centre itself. • RA & JH did not feel that the comment by the Chairman of the SSCC accurately reflected the discussions at the meeting which had been positive and looking at a potential linked project. • JH pointed out that it was explained to the SSCC Trustees that Mid Suffolk retain 75% of all CIL on development in Stradbroke. The total amount available to the Parish Council of CIL from all the proposed development would be insufficient to cover the total cost of all of the projects that have been proposed by village groups and included in the PIIP and it is important that applications are made to Mid Suffolk for a contribution from their retained share. <p>The Clerk advised that a preliminary meeting will take place at the end of April with representatives of Mid Suffolk District Council, Suffolk FA and Cricket to discuss the feasibility of a pavilion and any funding opportunities.</p> <p>After discussions, Councillors agreed to consider the matter further alongside the PIIP at the next meeting and noted that more information is required from SSCC in the form of a business plan including evidence of need and current usage – KI would raise this at the next SSCC meeting.</p> <p>All information will enable Councillors to look at the process for identifying what the Council’s priorities are amongst the competing demands being made.</p>
22.04.17	<p>Risk Assessment</p> <p>There were no matters of concern reported with the following areas:</p> <ul style="list-style-type: none"> (i) Westhall play park (ii) Community Centre play park (iii) Fitness Track (iv) Permissive Path (v) Cemetery
22.04.18	<p>Correspondence</p> <p>(a) Councillors noted the following tabled correspondence:</p> <ul style="list-style-type: none"> • RBLI – information on plaques to commemorate the Jubilee • Suffolk Police – latest newsletter available on the Suffolk Police website • Community Action Suffolk – annual membership information. Councillors decided not to progress this. • MSDC – Recycling initiatives, noted as being included in the previously circulated report by Cllr Flatman • MSDC – confirmation that they will be adopting the new National Minimum Wage which from the 1st April 2022 is £9.50 • Developer – information regarding a potential site. The Clerk’s response that all applications are considered alongside the Neighbourhood Plan was also noted. • Ukraine at Home Newsletter – was noted • MSCC – CIL funding applications, May Bid round now open. • MSDC – Community Governance Review – this will be included as an agenda item for the next meeting.

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	<ul style="list-style-type: none"> • Stradbroke Baptist Church – a grant application for £100 was received; this is to help fund a Mother and Toddler group. Councillors agreed that the payment would be approved at the next meeting. <p>(b) Emails: Councillors noted correspondence SALC bulleting previously circulated.</p>
22.04.19	<p>Date of the next meeting: Annual Council Meeting 9th May 2022</p> <p>Agenda items from this meeting:</p> <ul style="list-style-type: none"> • Community Governance Review • Grant for Stradbroke Baptist Church • Live broadcasting of the Council meetings <p>The Annual Parish Meeting will take place on 28th April 2022 in the Community Centre.</p>
22.04.20	<p>Health Centre Lease:</p> <p>(a) In accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, Councillors voted to close the meeting to the press and public.</p> <p>(b) Councillors reviewed and approved the draft lease for the health centre and noted that the District Valuer is of the opinion that the lease will represent value for money to the NHS.</p> <p>(c) Councillors reaffirmed the commitment that the rent received will be used to repair and renew as well as maintain and manage the health centre on an ongoing basis.</p> <p>(d) A schedule of expenditure from 2019 to 2022 will be published on the Parish Council website.</p>

Meeting closed at: 9.10 pm

Signed: _____

Date: