

Minutes of the Ordinary Meeting of Stradbroke Parish Council

held at the Court House, Stradbroke on

Monday, 9th September 2024 commencing at 7.30pm

Present: Russell Ayling, Antony Bush, Edward Chew, James Hargrave (c), Maureen John, Karen Lynch, Irene Mucklow, Toni Wisbey

In attendance: Odile Wladon (Clerk) and 6 members of the public

Item Ref	Description
24.09.01	<p>Chairman's welcome</p> <p>(a) James Hargrave chaired the meeting as Caroline Stebbing was unable to attend.</p> <p>(b) Councillors noted the resignation of Helen Ball as a Councillor. During the correspondence section, RA raised that the Council should publicly thank Helen. JH acknowledged this and thanked Helen for her contribution as a Parish Councillor. It was also noted that Caroline Stebbing, as Chair, had also written to HB.</p> <p>(c) JH advised that an election has been called to fill the County Council vacancy.</p> <p>(d) The following reminders were given:</p> <p>The meeting may be broadcast live and recorded. Any recording may be published on the council's website or may be available for repeated viewings on the Council's Facebook page, therefore anyone speaking at the meeting will be deemed to have given consent to being recorded.</p> <p>Members of the public are reminded that this is a meeting of the Parish Council held in public; it is not a public meeting. Members of the public may address the Council with comments on agenda items including planning applications during the public forum.</p>
24.09.02	<p>Apologies for Absence</p> <p>(a) Councillors received apologies for absence from Caroline Stebbing and Mandy Allen.</p> <p>(b) Councillors resolved to accept the apologies received.</p>
24.09.03	<p>Declarations of Interests</p> <p>Pecuniary interests declared: Irene Mucklow is DC/24/03571</p> <p>Other registerable interests: James Hargrave, Russell Ayling, Antony Bush, Karen Lynch item 24.09.10 (e) iii</p>
24.09.04	<p>Dispensations: There were none.</p>
24.09.05	<p>Councillor vacancies: Councillors noted there are no applications for co-option.</p>
24.09.06	<p>Minutes: Councillors reviewed and resolved to approve the minutes as a true record of the business conducted at the meeting held on 12th August 2024.</p>
24.09.07	<p>District Councillor: Cllr Linder submitted apologies that he was not able to attend. Councillors noted his report and noted that progress was being made by Mid Suffolk on the matter of the improved parking at New Street Close.</p>
24.09.08	<p>Public forum: No comments or questions were received.</p>
24.09.09	<p>Urgent action taken by the Clerk:</p> <p>(a) Instructed Rogers & Norton to make a minor amendment to the Lease to include the middle names of the practice partners to enable registration with Land Registry.</p> <p>(b) Attended a meeting with Lovell and discussed the carpark, path and gate which is to be installed shortly. A "no dogs" sign will be sourced to remind users that dogs are not allowed on the playing field site.</p>

Item Ref	Description
24.09.10	<p>Planning</p> <p>(a) Councillors reviewed the following planning consultation: DC/24/03769 – Erection of rear single storey extension, new ground floor door with sidelight (following demolition of existing store). 23 Shelton Hill. Councillors resolved to support the application and recommend approval.</p> <p>(b) Councillors resolved to delegate authority to the Clerk to respond to the following applications received after the agenda was published: DC/24/03198 – Erection of front porch. 12 Ash Plough DC/24/03061 – Discharge of conditions. Fennings Farm.</p> <p>(c) Councillors noted that no response was submitted to the following consultations due to the deadline ahead of meeting: DC/24/02680 – Retention of change of use of outbuilding to commercial showroom. Aldridges Farm DC/24/03571 – Removal of existing window and replacement and repair to lintel. 1 Town House, Church Street. DC/24/03548 – Tree works. New Street Farmhouse, New Street.</p> <p>(d) Councillors noted the outcome of the following planning applications determined by MSDC: DC/24/03371 – Farrows Mill, Battlesea Green. Condition 6 (biodiversity) APPROVED DC/24/01656 – Low Farm, Pixey Green. Listed building consent REFUSED DC/20/05126 – Land south of Mill Lane. Outline permission GRANTED DC/22/02971 – Condition 20 (surface water management) Roger Skinner Ltd APPROVED DC/24/02951 – Condition 4 (biodiversity enhancement) Meadow Cottage, Kersley Hall Lane APPROVED DC/24/03548 - New Street Farmhouse. No objections to tree works</p> <p>(e) Other Planning Matters:</p> <ol style="list-style-type: none"> i. Neighbourhood Plan – formal review: <ul style="list-style-type: none"> • A meeting of the steering group has been arranged and a draft scoping report prepared for review. • The scoping report will be shared with the consultant for their recommendations, ahead of presentation to the Full Council. • No indication of when indicative housing targets will be issued by Mid Suffolk. Locality has confirmed that the change of company is acceptable as cost has not change. ii. Councillors agreed that no response is required to the following consultations: <ul style="list-style-type: none"> • MSDC Sustainability Appraisal Scoping Report. • MSDC Strategic Housing Land Availability Assessment (SHLAA) • NPPF iii. Councillors noted correspondence regarding a potential application for a wind turbine in the parish.
24.09.11	<p>Finance:</p> <p>(a) Monthly accounts</p> <ol style="list-style-type: none"> i. Councillors noted account balances at 31st August 2024. ii. Councillors resolved to approve the payments as per the schedule appended to the minutes. iii. Councillors noted the receipts received during August 2024. <p>(b) Councillors noted that the notice of conclusion of audit has been published.</p>

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	(c) Councillors noted that the Unity Trust Current Account will be moved from T1 to T2 and this will incur some transaction charges as the Council income/expenditure exceeds £100,000.
24.09.12	<p>Updates from Councillors</p> <p>(a) Task & Finish Groups:</p> <ul style="list-style-type: none"> • Broadband – a review of the matter will be included in the Neighbourhood Plan review. • Policy Review – no further developments to report. Membership of the group needs to be reviewed at the next Council meeting. <p>(b) Working Groups:</p> <ul style="list-style-type: none"> • Youth Voice – no further developments to report. Membership of the group needs to be reviewed at the next Council meeting. <p>(c) Councillors with specific responsibilities:</p> <ul style="list-style-type: none"> • Climate Change – No update available for this meeting • SALC - No update available for this meeting <p>(d) Training – Councillors received updates on training booked or attended. EC – understanding precepts, attended IM – Code of Conduct, booked</p>
24.09.13	<p>Updates on Council Projects</p> <p>(a) Pedestrian/Highways Safety Project. Councillors received the following update from KL:</p> <ul style="list-style-type: none"> • A meeting has taken place with Suffolk Highways • Prices quoted by Highways for signage appears to be extremely high when comparing to buying online • 10th September: Tomorrow KL and the Clerk will review all road signs: to determine where new signs are required, which signs need replacing or cleaning and to identify possible SID locations • Once review is finalised, then Highways will be asked for an exact cost of each individual intervention (previous given were for CIL bid) and breakdown of that cost plus likelihood of allowing each intervention • Include virtual footway in Phase 1 given public response to survey if approved by Highways. • Further clarification has been sought on CIL availability – a call is awaited. • Once confirmation is received on which interventions are possible and the cost of each, the Council can determine what can be included for the current £60,000 budget. • A piece will be submitted to the Stradbroke Monthly in an attempt to get residents to play their part in improving safety. <p>Councillors reviewed 3 quotes for SIDS. Councillors resolved to proceed with the purchase of 3 x SIDS from ElanCity at a cost of £6750. A cost of £600 per post to Suffolk Highways was agreed as part of the works.</p> <p>(b) Electrical kiosk – playing field. No update available for this meeting.</p>
24.09.14	<p>Policies and Council protocols –</p> <p>Councillors resolved to approve the following policies, protocols and induction documents:</p> <p>(a) Communication Policy – new policy</p> <p>(b) Revised Councillor/Officer protocol</p> <p>(c) Revised guidance on Roles and Responsibilities</p>

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24.09.15	<p>Correspondence:</p> <p>(a) Tabled: Councillors noted and agreed actions for correspondence tabled at the meeting.</p> <ul style="list-style-type: none"> • Suffolk Police and Crime Panel 2023/24 Annual report - noted • Fressingfield Medical Practice – re wiring for a PC in reception. Clerk to meet with Practice Manager to agree a way forward that does not include removing the newly laid flooring. • Suffolk Highways – response re Westhall grass: area assessed, does not meet criteria for intervention, but will be added to the monitoring schedule. Councillors asked the Clerk to organise a risk review of the trees at Westhall and report findings back to Highways as evidence that work needs to be undertaken. Councillors also agreed that the tree review should include those at the rear of the playing field, ahead of any land transfer. • Suffolk Highways – confirmation that report of broken manhole cover on Chickering Road has been logged. No further action required. • Correspondence received from member of the public regarding the wind turbine information leaflet. Councillors agreed that the Clerk should respond to the email and advise the author to contact Octopus Energy with their concerns. <p>(b) Emails: Councillors noted correspondence previously circulated - SALC bulletins</p>
24.09.16	Next meeting: Monday, 14 th October 2024

Meeting closed at: 8.45pm

Signed: _____

Date: