STRADBROKE PARISH COUNCIL

NEIGHBOURHOOD COMMUNITY INFRASTRUCTURE LEVY (CIL) POLICY

Introduction

CIL is a levy that local authorities can charge on development in their area to ensure that facilities and services in the area have capacity to keep up with new homes and to enable further sustainable growth. The local authority for Stradbroke is Mid Suffolk District Council.

A portion of CIL income is paid by Mid Suffolk District Council to Parish Council's to be spent by the Council's on offsetting the impacts of development in the area.

The Parish Council has a duty to spend CIL income on providing, improving, replacing, operating or maintaining infrastructure that supports the development in the area, or anything else concerned with addressing the demands that development places on the area.

The proportion of CIL paid to the Parish Council can be applied for by village groups/organisations outside of the Parish Council to help with infrastructure projects in the Parish.

Neighbourhood CIL Application Process

1. The Clerk to the Council will receive all applications in the first instance and will then collate all the necessary information from the applicant ready for presentation and discussion at the appropriate Council meeting.

2. Applicants will be required to complete an application form, available from the Parish Council via the Clerk (contact details below).

3. All questions on the application form should be fully answered.

4. In addition to the application form organisations will be required to provide the following supporting information:
    i)   A copy of their written constitution or details of their aims and purpose
    ii) Demonstration of a clear need for the funding
    iii) A copy of the previous year's accounts or, for new initiatives, a detailed budget and business plan
    iv) A copy of the organisation's latest bank statement.

5. Where additional information is required in order to consider the application, applicants will be invited to meet with the Council to further discuss the application, prior to the application being determined.

6. The Full Council will make the decision on which applications will be awarded CIL. All applicants will be contacted following the Council's decision.

7. Funds available are limited and up to date information on what funding may be available can be obtained from the Clerk.

Conditions of Funding

A. Any village organisation must be a non-profit body or charity. Applications will not be considered from private organisations operated as a business to make a profit or surplus.

B. Priority will be given to projects included in the Parish Infrastructure Investment Plan (PIIP). This plan is reviewed annually in March and all potential CIL projects prioritised.

C. Projects must not discriminate on any grounds.

D. No payments will be made retrospectively.

E. Applications will not normally be considered from national organisations or local groups with access to funds from national 'umbrella' or 'parent' organisations, unless evidence is provided that funding has also been discussed with them.

F. An organisation should have a bank account in its own name with a least two authorised representatives.

G. The administration of and accounting for any project shall be the responsibility of the recipient. All awards must be properly accounted for and evidence of expenditure should be supplied to the Council on request.

H. Ongoing commitments or subsidies in future years will not be made.

I. Each application will be assessed on its own merits.

J. The Council reserves the right to refuse any application which it considers to be inappropriate or against the objectives of the Council.

K. Any funding must only be used for the purpose for which it was awarded.

L. Any unspent portion of the CIL must be returned to the Council by the end of the financial year in which it was awarded.

Contact details

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                 Wickham Skeith
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