



Stradbroke Parish Council Revised Budget commentary 2021/22

Proposed Changes to expenditure:

| Cost Centre | Detail | Variance |
|-----------------------|--|----------------|
| Subscriptions | Membership of ICCM (Institute of Cemetery & Crematorium Management) | £150 |
| Training | Increased to cover costs c/f from 2020/21 | £190 |
| Other | Legal costs not completed in 2020/21: Lease | £2,500 |
| Health Centre | Maintenance: c/f external works not completed, with other works decreased. | £5,670 |
| | Repairs & Renewals: original budget based optimistic, increased in light of costs incurred in 2020/21. | £700 |
| | Facilities upgrade project: this covers only the flooring and air conditioning (as per quote) | £4,017 |
| Shed User Group | Not originally budgeted as assumed bank account would be opened, COVID restrictions prevented this. Bank Account should be open during the current year and the funds can be transferred | £2,500 |
| Youth Council | Project on hold due to COVID, funding held over assumed it will be spent during 2021/22 | £500 |
| Total variance | Original: £77,267 Proposed: £93,494 | £16,227 |

Proposed Changes to funding:

| Cost Centre | Detail | Variance |
|-----------------------|--|----------------|
| VAT | Final VAT reclaim under budgeted not known at time | £2,221 |
| Reserves | Legal & Training | £690 |
| | Health Centre | £2,676 |
| | Shed User | £2,500 |
| | Youth Council | £500 |
| | Chapel | £3,500 |
| | General | £5,904 |
| | Less amount already included in budget | (£2,300) |
| CIL | All o/s funds now budgeted | £536 |
| Total variance | Original: £77,267 Proposed: £93,494 | £16,227 |

Note: Health Centre costs exceed income and reserves by £6,779; this will be covered by General Reserves and VAT reclaim and repaid to General Reserves from any rent increase received following rent review which is underway.

| INCOME | Budget 2020/21 | Actual 2020/21 | Agreed Budget | Proposed Budget |
|----------------------|-------------------|-------------------|------------------|--------------------|
| SCC/MSDC Grants | 4,821 | 14,920 | 5,033 | 5,033 |
| Interest | 0 | 49 | 0 | 0 |
| Cemetery | 0 | 1,130 | 0 | 0 |
| VAT | 1,407 | 1,407 | 700 | 2,921 |
| Drs surgery rent | 14,364 | 14,364 | 14,364 | 14,364 |
| Funding from reservs | 11,655 | 3,243 | 2,300 | 15,770 |
| CIL | 18,636 | 0 | 18,100 | 18,636 |
| Miscellaneous | | 10,650 | 150 | 150 |
| Precept | 35,107 | 35,107 | 36,620 | 36,620 |
| TOTAL: | 85,990 | 80,870 | 77,267 | 93,494 |

Reserves to fund:

| | |
|---------------------------------|---------------|
| Legal & Training c/f 2020/21 | 690 |
| Health Centre | 2,676 |
| Youth Council | 500 |
| Shed User Group | 2,500 |
| Chapel | 3,500 |
| General Reserves | 5,904 |
| (to be repaid from rent review) | <u>15,770</u> |

VAT to fund additional expenditure, £875 of HC to be repaid from rent review

| EXPENSES | Budget 2020/21 | Actual 2020/21 | Agreed Budget | Proposed Budget |
|------------------------------|-------------------|-------------------|------------------|--------------------|
| Administration | | | | |
| Employee Salary & Wages | 18,935 | 19,350 | 19,923 | 19,923 |
| Employers NI | 900 | 926 | 1,000 | 1,000 |
| Office Allowance | 180 | 180 | 180 | 180 |
| IT Support | 360 | 360 | 360 | 360 |
| Mobile Phone Contract | 115 | 75 | 75 | 75 |
| Postages | 50 | 0 | 10 | 10 |
| Stationery | 150 | 54 | 100 | 100 |
| Travelling Expenses | 700 | 232 | 350 | 350 |
| TOTAL ADMINISTRATION: | 21,390 | 21,177 | 21,998 | 21,998 |
| General Expenses | | | | |
| Data Protection | 50 | 35 | 50 | 50 |
| Insurance | 1,300 | 1,161 | 1,300 | 1,300 |
| Subscriptions | 700 | 721 | 750 | 900 |
| Audit | 600 | 520 | 600 | 600 |
| Cost of Meetings | 200 | 0 | 200 | 200 |
| Election Costs | 250 | 250 | 250 | 250 |
| Training | 300 | 70 | 300 | 490 |
| Website | 200 | 216 | 850 | 850 |
| RBL | 50 | 50 | 50 | 50 |
| Other | 2,870 | 3,000 | 1,500 | 4,000 |
| TOTAL GENERAL : | 6,520 | 6,023 | 5,850 | 8,690 |
| Grants and Donations | | | | |
| Community Projects | 400 | 500 | 0 | 0 |
| Donations | 0 | 0 | 0 | 0 |
| Good Neighbours | 150 | 150 | 150 | 150 |
| Other | 0 | 0 | 0 | 0 |
| TOTAL : | 550 | 650 | 150 | 150 |
| Health Centre | | | | |
| Assessments | 1,550 | 3,089 | 550 | 550 |
| Maintenance | 6,750 | 2,156 | 1,200 | 6,870 |
| Repairs & Renewals | 5,050 | 4,869 | 500 | 1,200 |
| Facilities upgrade project | 18,550 | 0 | 21,500 | 25,517 |
| TOTAL HEALTH CENTRE: | 31,900 | 10,114 | 23,750 | 34,137 |

| EXPENSES | Budget 2020/21 | Actual 2020/21 | Agreed Budget | Proposed Budget |
|----------------------------|-------------------|-------------------|------------------|--------------------|
| Highways | | | | |
| Public Lighting | 75 | 75 | 75 | 75 |
| Playing Field grasscutting | 1,661 | 1,661 | 1,661 | 1,661 |
| Playpark grasscutting | 647 | 647 | 647 | 647 |
| Westhall grasscutting | 891 | 891 | 891 | 891 |
| Footpath Maintenance | 1,556 | 1,166 | 1,556 | 1,556 |
| Permissive Path | 289 | 514 | 289 | 289 |
| Street cleaning | 600 | 551 | 600 | 600 |
| Debris Clearance | 468 | 262 | 465 | 465 |
| Hedges/trees/ditches | | | 1,000 | 1,000 |
| TOTAL HIGHWAYS: | 6,187 | 5,767 | 7,184 | 7,184 |
| Other inc loan | | | | |
| Cemetery & Churchyard | 7,415 | 4,184 | 7,415 | 7,415 |
| Property Other | 2,000 | 1,917 | 500 | 500 |
| Gate locking | 225 | 225 | 225 | 225 |
| Community Shed | 150 | 112 | 150 | 150 |
| Recreation | 500 | 541 | 1,000 | 1,000 |
| Loan repayment capital | 5,201 | 5,201 | 5,351 | 5,351 |
| Loan interest | 586 | 586 | 436 | 436 |
| VAT paid out | | 2,921 | | |
| Bank Charges | 166 | 143 | 108 | 108 |
| Nursery Feasibility Study | 2,000 | 0 | 2,000 | 2,000 |
| Clock | 150 | 150 | 150 | 150 |
| Defibrillator | 50 | 32 | 50 | 50 |
| Refurb. Permissive Path | 250 | 250 | 250 | 250 |
| Refurb. Fitness Track | 500 | 500 | 500 | 500 |
| Contingency | 250 | 0 | 200 | 200 |
| Youth Council | | 0 | | 500 |
| Shed User Group | | 7,500 | | 2,500 |
| TOTAL OTHER: | 19,443 | 24,262 | 18,335 | 21,335 |
| TOTAL EXPENSES: | 85,990 | 67,993 | 77,267 | 93,494 |